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DEMOCRATIC AND ELECTORAL SERVICES

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Date: 10 September 2014 Direct Line: 01895 837225/837227

Dear Councillor

AUDIT COMMITTEE

The next meeting of the Audit Committee will be held as follows:

DATE: THURSDAY, 18TH SEPTEMBER, 2014

TIME: **6.00 PM**

VENUE: ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

Director of Resources

To: The Audit Committee

Mr Hollis

Mr Hardy

Mr Anthony

Mr Bradford

Dr A Dhillon

Mrs Wallis

Audio/Visual Recording of Meetings

Please note: This meeting might be filmed, photographed, audio-recorded or reported by a party other than South Bucks District Council for subsequent broadcast or publication.

If you do not wish to have your image/voice captured you should let the Chairman or Democratic Services Officer know before the start of the meeting.

If you have any questions about this please contact the Democratic Services Officer (members of the press please contact the Communications Officer)



Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

AGENDA

	AGENDA	(Doggo)
1.	Apologies for absence	(Pages)
2.	Minutes	
	To confirm the minutes of the meeting held on 3 July 2014.	(1 - 8)
3.	Guidance on Declarations of Interest	
	To consider report of Head of Legal and Democratic Services.	(9 - 10)
	Appendix 1 Appendix 2	(11 - 12) (13 - 22)
4.	Subscription to Standards Exchange	
	To consider report of Head of Legal and Democratic Services.	(23 - 24)
5.	Internal Audit Progress Report	
	To consider report of TIAA.	(25 - 30)
6.	Follow up Review of Internal Audit Recommendations	
	To consider the report of TIAA.	(31 - 40)
7.	Approval of Main SBDC Accounts and consideration of External Audit Results Report	
	To consider report of the Director of Resources.	(41 - 50)
	Appendix 1 Appendix 2	(51 - 120) (121 - 132)
8.	Approval of Farnham Charitable Trust Accounts and consideration of External Audit Results Report	
	To consider report of the Director of Resources.	(133 - 138)
	Appendix A Appendix B	(139 - 142) (143 - 164)
9.	Audit Committee Work Programme	
	To receive the current work programme of the Audit Committee.	(165 - 166)

10. Standards Committee Work Programme

To receive the current work programme of the Standards Committee.

(167 - 168)

11. Any Other Business

To consider any other business which the Chairman decides is urgent.

The next meeting is due to take place on Thursday, 15 January 2015